

Community & Environment – Cemeteries Burial Rights Holder Transfer Agreement

Council is collecting your personal information (e.g. name, address, phone number etc), for the purposes as outlined on this form. This information will only be accessed by authorised Council officers and will be handled in accordance with Council's Privacy Statement governed by the *Information Privacy Act 2009*.

Visit <https://www.bundaberg.qld.gov.au/privacy> for further information.

1 Current Burial Rights Holder

Full Name

Postal Address

Email

Phone No.

Signature

Date

2 Cemetery

- Bundaberg
 Gin Gin
 Childers Lawn
 Apple Tree Creek
 Cordalba
 Other (specify)

3 Grave Particulars

Grave No.

Section

4 Burial Rights

A "Burial Right" is a right to be buried in a particular grave and the right to authorise the burial of others in the grave up to the number permitted in that grave as determined by Council. A Burial Right may be transferred (at no charge) by the mutual agreement of the Burial Right Holder and another person. Both parties must give agreement in writing. An agreement document is available from Council.

A Burial Right Holder may lodge a closure and/or restriction on a grave. A Closure Request document is available from Council.

On the death of the Burial Right Holder, the authority to authorise burials in the grave reverts to Council. In its absolute discretion, Council will permit any person to be buried in the grave, provided however that Council has no reason to believe that the Burial Right Holder would have objected.

A Burial Right (Reserved Grave) may be surrendered to

Council. Upon surrender, Council will pay the Burial Right Holder or their estate an amount of no less than 75% of the original purchase price of the grave.

5 New Burial Rights Holder

Full Name

Postal Address

Email

Phone No.

Alternative Contact No.

Relationship to Current Burial Rights Holder

I acknowledge and accept the terms of Burial Rights

Signature

Date

6 Application Lodgement

In person	Bundaberg Cemetery Office T: 07 4130 4460 91 Takalvan Street Millbank 8:00am - 4:30pm, Monday - Friday
By email	You may submit this form unsigned via email to start the process, however you MUST provide a signed copy of the form to finalise matters. cemetery@bundaberg.qld.gov.au
In person at your local Customer Service Centre 8:15am - 4:45pm Monday - Friday	<ul style="list-style-type: none"> ▶ Bundaberg Administration Centre 190 Bourbong Street, Bundaberg ▶ Bargara Customer Service Centre Shop 3, 15 See Street, Bargara ▶ Childers Service Centre 45 Churchill Street, Childers ▶ Gin Gin Service Centre 4 Dear Street, Gin Gin

OFFICE USE ONLY

Cemetery Administration

Acknowledged and confirmed by Cemetery Office

Date		Time	
Historical Ref. No.			
Location Confirmed:		Cemetery	
		Grave No.	
		Section	
		Row	
		Plot No.	
Burial Rights Holder Confirmed		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Entered By:		Name	
		Signature	