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METERED STANDPIPE HIRE APPLICATION

Council is collecting your personal information (e.g. name, address, phone number etc), for the purposes as outlined on this form. This information will only be accessed by authorised Council officers and will be handled in accordance with Council's Privacy Statement governed by the *Information Privacy Act 2009*. Visit <https://www.bundaberg.qld.gov.au/privacy> for further information.

Applicant's Name:			
Business / Department Name:			ABN:
Postal Address:			
Email Address:			
Business Telephone:		Mobile:	
Purpose of Use: <input type="checkbox"/> Pool Installation <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> BRC Internal W/O: _____			
<i>If residential or commercial use, please briefly explain reason for usage:</i>			
Location of Works (Mandatory):			
Hire Type: <input type="checkbox"/> Daily (\$55.00/day) <input type="checkbox"/> 3 Months (\$324.00) <input type="checkbox"/> Annual (\$975.00)			Security Bond: \$2,435.00 per application Consumption Charge: \$5.60 per/kL
Start Hire Date: / /		End Hire Date: / /	
<i>* Hirers may be charged \$55.00 per day for every day past the due date until the standpipe is returned.</i>			
OFFICE USE ONLY			Register No.:
Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No		Authorising Officer Name: _____ Signature: _____	
Special Conditions: (See reverse for general terms and conditions)			
Metered Standpipe ID: _____		Issue Condition: <input type="checkbox"/> New <input type="checkbox"/> Good <input type="checkbox"/> Fair	
Issue Read:	(kL)	Quarterly Reads:	Date:
		1 st :kL	/ /
		2 nd :kL	/ /
		3 rd :kL	/ /
		Final:kL	/ /
Hirer Signature:			
Date: / /		Time:	
Return Condition: <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Damaged			
Details of Damage: _____			
Damage confirmed by: _____			
(Print Name and Sign)		(BRC – WS Officer)	(Applicant/Representative)
Fees & Charges – Water Services use ONLY: <i>Receipt Type: 576, W561.9900</i>			
Upfront Fees Due on Approval of Hire:			
Annual Hire: <input type="checkbox"/> 12 Months (\$975.00) <i>(If Applicable)</i>		Security Bond: <input type="checkbox"/> \$2,435.00 <i>(Receipt Type – 801 Category 130)</i>	
Total Upfront Fees Payable:	\$	Receipt No:	
Fees/Charges Due on Return of Standpipe:			
<input type="checkbox"/> Daily Hire (\$55.00) x _____ days or <input type="checkbox"/> 3 Months (\$324.00) <i>(If Applicable)</i> Consumption (\$5.60/kL): \$ _____			
Total Fees/Charges Payable on Return	\$	Invoice No:	

TERMS & CONDITIONS

Any persons desiring to purchase and use water using Council's metered standpipes must seek approval with Bundaberg Regional Council and abide by the following conditions:

1. Metered Standpipe application form is required to be submitted at least three (3) workings days prior to the proposed start date for processing, extraction point approval and metered standpipe availability;
2. Hire charges and security bond must be paid in full upon initial hire of standpipe;
3. Hirers may be charged based on the short term hire rate for every day past the due date, until the standpipe is returned;
4. The security bond paid shall be held in trust and shall be refunded on return of the standpipe, providing the standpipe is not damaged. At Council's discretion, the bond may be held until all fees and charges relating to the standpipe hire are paid;
5. All charges are set out in Council's Fees & Charges schedule which can be obtained on the Council's website, www.bundaberg.qld.gov.au.
6. For all project hire applications, the hirer must report the hired standpipe's meter reading on a monthly basis, within 48 hours of Council's request. A nil water consumption must be provided should the hired standpipe not have been used during the reporting period;
7. For all annual hire applications (Annual hire period is from 1 July – 30 June), the hirer must present the standpipe to the Operations Centre located at 2 Victoria Street, Bundaberg East for assessment and reading by the due date. The standpipe must still be presented for assessment should the hired standpipe not have been used during the reporting period;
8. Pro-rata charges for annual hire applications will be calculated from the proposed start date through to 30 June regardless of the requested hire period;
9. **Metered Standpipes are NOT to be used in the Hummock area or the area bounded by (and including) Crook St, Fermann St, Woodward Rd, Childers Rd and the Ring Rd Kensington or used in situations where a hose would need to be placed across a roadway;**
10. Access to Council's water reticulation network may be restricted or closed down at any time with, or without notice to the Hirer, due to operational or other reasons where this is deemed appropriate by Bundaberg Regional Council;
11. Metered Standpipes issued/hired are owned by and remain the property of Bundaberg Regional Council;
12. If a standpipe is lost, stolen, damaged or destroyed, Council reserves the right to recover the cost of such repairs and/or replacement of the standpipe;
13. The Hirer is responsible for the cost of the water measured by the metered standpipe;
14. Hire charges are not refundable, and standpipes returned early will forfeit the right to any time left on the hire period;
15. The metered standpipe is to be collected at, and returned to the Operations Centre located at 2 Victoria Street, Bundaberg East between the hours of 7.30am & 3.15pm Monday to Friday;
16. The Hirer is responsible to ensure minimal impact on Council's infrastructure and if damage or interference with the infrastructure occurs Council reserves the right to recover costs for losses and damages to its infrastructure;
17. Incorrect use of a standpipe can damage the standpipe, hydrant, water mains, and contaminate the water supply. The Hirer shall be responsible for the cost of any repairs of damage caused by the incorrect operation of a metered standpipe/hydrant;
18. Traffic signs are to be supplied and installed by the Hirer in accordance with Queensland Transport Manual of Uniform Traffic Control Devices;
19. The standpipe hire is not transferable and can only be used by the person or company that hired the unit for the purpose specified in the 'Metered Standpipe Hire Application' and must be available for inspection, without notice by Bundaberg Regional Council. Metered standpipes cannot be sub-let to other companies or contractors. If a metered standpipe is found to have been sub-let to a third party, then Council shall confiscate and seek to take action against the applicant;
20. The Hirer must report any fault/s with the standpipe within 24 hours and Bundaberg Regional Council reserves the right to average or estimate water consumption in the event of a damaged/failed metered;
21. Bundaberg Regional Council retains the right to remove any metered standpipe from its water infrastructure at any time. Bundaberg Regional Council will not be liable for compensation claims in relation to a loss of use of supply following the removal of the standpipe; and
22. Any breach of these terms and conditions may result in action being taken against the Applicant irrespective of who was operating the standpipe at the time of the breach. It is the Applicants responsibility to ensure that the terms and conditions are complied with at all times.

AGREEMENT

I have read and understand the above **Metered Standpipe Terms & Conditions** and agree to abide by these conditions.

Signature of Standpipe Applicant: _____ **Date:** / /