

Community Group Booking Request Form

Council is collecting your personal information (e.g. name, address, phone number etc), for the purposes as outlined on this form. This information will only be accessed by authorised Council officers and will be handled in accordance with Council's Privacy Statement governed by the *Information Privacy Act 2009*.

Visit <https://www.bundaberg.qld.gov.au/privacy> for further information.

Please use this form to request bookings for both guided and self-guided visits to Bundaberg Regional Council's Parks, Gardens and Zoo.

Visit Options

Self-guided

Guided - Council Officer to visit community group

Guided – Council Officer to meet community group at Park / Garden / Zoo

Location

Park / Garden – Name location:

Bundaberg Zoo

Group Contact Details

Name of Group Leader:

Community Group Name:

Brief overview of the group:

Street Address:

Postal Address:

Suburb:

State:

Postcode:

Phone (W):

Mobile:

Email:

Booking Details

We will do our best to accommodate your first preference, however in case we are not able to please provide a second preference

Day & Date Preference 1:

Day & Date Preference 2:

Time of Arrival:

Time of Departure:

How much time would you like with the staff member:

Break Time/s (if applicable):

Number of visitor's:

How would you like us to help?

Will the group be visiting any other facilities on the day of the visit? Please advise.

Access Requirements

Does your group have any particular needs that we may need to be aware of or can assist you with? For example, mobility access, visual and hearing impairments, ESL.

Allergies

Please be aware of allergens that may be present at sites you would like to visit. For example animals and food (including nuts) at Alexandra Park Zoo.

Please identify if anyone in the group suffers from allergies and what processes are in place to support this person/s.

Other Information or Queries

Please let us know of any other details of your visit that will help us ensure a successful day out for you, or let us know of any other queries you may have.

Please note that your booking is not confirmed until you receive written advice advising this.

Please return this booking form via email to parks.admin@bundaberg.qld.gov.au or to zoo@bundaberg.qld.gov.au if requesting a visit to the Bundaberg Zoo.

If you have any queries please phone Bundaberg Regional Council on 1300 883 699.