

APPLICATION FOR INSPECTION OF LAND RECORD

Council is collecting your personal information (e.g. name, address, phone number etc), for the purposes as outlined on this form. This information will only be accessed by authorised Council officers and will be handled in accordance with Council's Privacy Statement governed by the *Information Privacy Act 2009*. Visit <https://www.bundaberg.qld.gov.au/privacy> for further information.

Date of Request:	
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Applicant's details:			
Applicant's Name:			
Postal Address:			
Email:			
Telephone No.:		Mobile:	

Particulars of property for search:	
<i>Property address or RPD must be completed. Council will not convey information on name only.</i>	
Street Location:	
RPD (Lot & Plan):	

*** Refer to Application Information on the back of this form for further details on available requests ***

Ratepayer Details Request (Tick applicable box/es) OWNER (if submitting form via mail/email).		
No Charge	Adjoining Owner Details (<i>i.e. fencing purposes</i>) Customer must be confirmed as being an adjoining owner.	
No Charge	Receipt Listing (<i>Current Owner</i>) Subject to availability prior to 2008	Date range:
No Charge	Financial Statement (<i>Current Owner</i>) Subject to availability prior to 2008	Date range:
No Charge	Transaction Summary (<i>Current Owner</i>) Subject to availability prior to 2008	Date range:
No Charge	Rate Notice Copies (<i>Current Owner</i>) Subject to availability prior to 2008	Date range:

Ratepayer Details Request (Tick applicable box/es) OTHER PERSONS		
\$24.00	Rates Enquiry – Owner Details ONLY (<i>Requested by Customer who is not Current Owner of the property</i>)	
\$24.00	Receipt Listing (<i>Previous Owner</i>) Subject to availability prior to 2008	Date range:
\$24.00	Financial Statement (<i>Previous Owner</i>) Subject to availability prior to 2008	Date range:
\$24.00	Transaction Summary (<i>Previous Owner</i>) Subject to availability prior to 2008	Date range:
\$53.00	Rate Notice Copies (<i>Previous Owner</i>) Subject to availability prior to 2008	Date range:

Requests can take up to 10 business days.

Payment method: (<i>Tick your preferred payment method</i>) if payment required	
Credit Card	Customer Service Staff will contact you regarding payment once form is received. Ensure your contact details are correct above.
Cheque	Print this completed form and forward to Council with your cheque attached.
In Person	Pay at any Council Customer Service Centre.

Office use only:					
Receipt No.:		Amount:		Box:	
Date Payment Rec'd:		Initial:		Reg no.:	
CRM No:					

Application Information

Applications can be submitted via post, email or in person.

<p>Adjoining Owner Details Request for adjoining owner details (i.e. fencing purposes) Customer must be confirmed as being an adjoining owner.</p>	Name and postal address ONLY of adjoining owners.																																																																
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Council provides information under Section 155 Local Government Regulation 2012 where local government may provide a person with part of the land record.

****One Application per Rate Assessment**