



APPLICATION FOR RURAL ADDRESS NUMBER

Council is collecting your personal information (e.g. name, address, email, phone number etc), for the purposes as outlined on this form. This information will only be accessed by authorised Council officers and will be handled in accordance with Council's Privacy Statement governed by the *Information Privacy Act 2009*. Visit <https://www.bundaberg.qld.gov.au/privacy> for further information.

Applicant's Surname:

Given Names:

Postal Address:

Email Address:

Business Hours Contact No:

Property Description (Lot No & RP):

Road Name:

Do you want the Rural Address Number to be your rates postal address: Yes No

If **No**, please advise the rates postal address:

.....

Fees (Please Select):

Issue Rural Addressing Number only – No Charge

Issue Rural Addressing Number & Install Rural Address Post - **Fee 2020/2021: \$73.00**

Location (Plan/Sketch to be attached)

A Rural Address number can only be provided to a property with a defined property access (Driveway) and should that access be relocated in future; a new Address Application is required.

A plan or sketch of the property showing the approximate location of the property access must be provided and attached to this application.

Declaration

I/We, the owner of the above-mentioned property, request approval for the installation of a rural address number (if nominated above) at the location shown on the attached plan. I/We accept full responsibility for the maintenance of the post and understand should the post be lost or damaged that we are responsible for its replacement.

Signature of Applicant: Date:/...../.....

APPLICATION LODGEMENT:

Please lodge your completed Application, together with payment, as follows:

- By Email: ceo@bundaberg.qld.gov.au
- By Post: Mail to Bundaberg Regional Council, PO Box 3130, Bundaberg QLD 4670
- In person: At your local Customer Service Centre (8:15 am - 4:45 pm Monday to Friday)
 - Bundaberg Administration Centre, 190 Bourbong Street, Bundaberg
 - Bargara Service Centre, Shop 3, 15 See Street, Bargara
 - Childers Service Centre, 45 Churchill Street, Childers
 - Gin Gin Service Centre, 4 Dear Street, Gin Gin

Payment may be made over the phone via credit card - Please quote receipt type 545.

OFFICE USE ONLY – CUSTOMER SERVICE			
Receipt Number:		Receipt Type:	545
Date Received:		CSO:	
<i>Once receipted, please forward to Records for registration (Engineering Services - Corridor Management Section). For phone payments, please email receipt to customer and cc engineering@bundaberg.qld.gov.au.</i>			
Sent to Records/Engineering Services:		<input type="checkbox"/> Yes <input type="checkbox"/> No	

OFFICE USE ONLY – ENGINEERING SERVICES

- Location of proposed access inspected and approved
 for sight distance and safe access/egress to the road network (√) Yes
- Correct chainage measured from road datum point (√) Yes

Access approved by: (Name)

(Signature) (Date)/...../.....

RURAL NUMBER ALLOCATED:

POST INSTALLED: Yes No

Installed by: (Name)

(Signature) (Date)/...../.....