

ENVIRONMENT, REGULATORY & PUBLIC HEALTH SERVICES

Application for Approval Installation of Advertising Device

Subordinate Local Law 1.4 (Installation of Advertising Devices)

Council is collecting your personal information (e.g. name, address, phone number etc), for the purposes as outlined on this form. Council is required to collect this information under *Local Law No.1 (Administration) 2011*. This information will only be accessed by authorised Council officers and will be handled in accordance with Council's Privacy Statement governed by the *Information Privacy Act 2009*. Visit <https://www.bundaberg.qld.gov.au/privacy> for further information.

This application refers to the installation of an advertising device that is not temporary, portable or covered under any planning scheme. Applications that are incomplete will not be accepted. Please note that the installation, erection and display of any proposed advertising device must comply with the general criteria attached to this application.

PART A Application Type

- Installation of a new advertising device
- Amendment to existing advertising device

PART B Applicant Details

1 Applicant

Individual's full name

Title	Surname/Family Name	First Name	Middle Name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Or

Organisation's full name *Organisation applying to be the new licensee New Business Pty Ltd*

2 Business/Trading Name

3 Residential Address

Shop No.	Street No.	Street	Suburb	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

4 Postal address

5 Business details

Business phone number	Business fax number	Business mobile No.
<input type="text"/>	<input type="text"/>	<input type="text"/>
Email		
<input type="text"/>		

6 Preferred Contact Person's Details

Name		
<input type="text"/>		
Business phone number	Business fax number	Business mobile No.
<input type="text"/>	<input type="text"/>	<input type="text"/>

PART B Location of Advertising Device

7 Adjacent to:

Unit No.	Street No.	Street	Suburb	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Locality/Park Name				
<input type="text"/>				

PART C Application Specific Details

8 Are there any other relevant Approvals necessary for the activity in place?

Approvals that may be necessary include Department of Main Roads, Building Approvals, Property Owners consent.

- No
 Yes → Type and Reference Number. Please attach copies of written consents where provided.

<input type="text"/>
<input type="text"/>
<input type="text"/>

9 Is there any building work or other work proposed to be carried out with this application

- No
 Yes → Please provide details (e.g. type of work, date and times)

<input type="text"/>
<input type="text"/>
<input type="text"/>

10 Please detail the impact the advertising device or its installation may have on pedestrian or vehicle traffic?

<input type="text"/>
<input type="text"/>
<input type="text"/>

11 Details of person installing the advertising device

- Applicant
 Other – please provide name, address and contact details.

<input type="text"/>
<input type="text"/>
<input type="text"/>

12 Name and description of business or activity to be advertised on the device

13 Is the advertising device to be illuminated?

- No
 Yes – please provide details.

PART D Checklist

14 Completion Checklist Required with this Application

- Completed and signed application form
- Correct fee enclosed or paid
- If the applicant is not the owner of the premises on which the proposed advertising device is to be located, written consent of the owner of the premises to the installation, erection and display of the advertising device must be provided.
- A copy of each development approval required for the installation, erection and display of the proposed advertising device
- Two copies of a site plan and specifications, drawn to scale not less than 1:100, showing:
 - the location of advertising device;
 - adjacent land uses;
 - roads and intersections;
 - the type and location of any utilities to be used in the installation, erection or display of the advertising device;
 - particulars of the content, design, dimensions and construction of the proposed advertising device;
 - a pictorial representation of the proposed advertising device; and
 - a copy of each development approval required for the installation, erection and display of the proposed advertising device.
 - Plans to be no larger than A3.

NOTE: It is your responsibility to ensure you obtain all relevant approvals. This permit under the Local Law does not constitute approval for other aspects of the signage.

PART E Declaration & Signature

1 Applicant declaration and signature

Have any of the applicants previously held an approval that was suspended, cancelled or refused, or been found guilty of an offence under the Local Law or corresponding law in Queensland or other States and Territories? *If the applicant is a corporation or an incorporated association, an executive officer of the corporation or a member of the association's management committee are included.*

- No
 Yes → Please provide details in an attachment

I/we understand that the information provided in and with this application, may be disclosed publicly under the Right to Information Act 2009 and Information Privacy Act 2009 as amended from time to time or if repealed then their substitutes.

I am aware that it is an offence to knowingly provide false or misleading information.

Full Name of Signatory

Position of Signatory e.g. Owner, Manager

Signature and date

 / /20

APPLICATION LODGEMENT:

Applications may be lodged as follows:

- By Email: ceo@bundaberg.qld.gov.au – scanned copy with signatures only
By Post: Mail to Bundaberg Regional Council, PO Box 3130, Bundaberg QLD 4670
By Fax: 07 4150 5410 – with signatures only
In person: At your local Customer Service Centre between 8:15 am and 4:45 pm Monday to Friday
- Bundaberg Administration Centre, 190 Bourbong Street, Bundaberg
 - Bargara Service Centre, 160 Hughes Road, Bargara
 - Childers Service Centre, 45 Churchill Street, Childers
 - Gin Gin Service Centre, 4 Dear Street, Gin Gin

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COMMUNITY & ENVIRONMENT ADMINISTRATION			
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