

HEALTH & ENVIRONMENTAL SERVICES

Noise Management Plan - Application

Council is collecting your personal information (e.g. name, address, phone number etc), for the purposes as outlined on this form. Council is required to collect this information under *Environmental Protection Act 1994*. This information will only be accessed by authorised Council officers and will be handled in accordance with Council's Privacy Statement governed by the *Information Privacy Act 2009*. Visit <https://www.bundaberg.qld.gov.au/privacy> for further information.

This template should be read in conjunction with the Noise Management Plan Guideline. Applicants may wish to alter the template to include additional information if necessary.

PART A Applicant Details

1 Name or Organisation

2 Postal address

3 Business Trading Name

4 Business Details

Business phone number

Business fax number

Business mobile No.

Email

Australian Business Number (ABN)

5 Preferred Contact Person's Details (if different from above)

Name

Business phone number

Business fax number

Business mobile No.

Email

PART B Event Details

1 Name of Event

2 Nature/Description of Event

3 Date(s) of Event

4 Time of Event

5 Location of Event

6 Hours of Noise

Include start and finish times of the event and times that noise is likely to exceed 50dB LAeq.

(Note: Details of any sound checks must be included)

7 Complaints Hotline Number (Mobile phone number required)

Alternatively a copy of this letter may be attached to this plan

8 Type of Music at the Event (if applicable)

9 Expected attendance number at the event

10 Closest Distances to a Noise Sensitive Place from an Amplified Device. (Eg Residence, Hospital, School, Commercial Business)

11 Will the amplified noise be in excess of 50dB (LAeq)?

- No
 Yes

12 Will there be amplified noise before 7am and/or after 10pm?

- No
 Yes

PART C Letter Drop

1 Provide details of the content of your notification letter, including but not limited to: description of the event, date of the event, approved hours of operation.

(Alternatively, a copy of this notification letter may be attached to this application)

PART D Liquor

2 Provide information on the area which is to be liquor licensed. (Attach plan/drawing)

PART E Monitoring

1 Will noise monitoring be undertaken during the event?

No → Go to Part F

Yes

2 Details of Equipment

3 Times of Monitoring

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4 Monitoring Location

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PART F Complaints

1 Provide details of complaint handling process during the event

NOTE: The attached complaint register must be completed for each complaint and submitted to Council's Environmental Health Services, 24 hours after the event.

PART G Contact Person for the Event

NOTE: This person must be contactable by the public and Council Officers during the noise producing times of the event and must have the authority to reduce noise levels emitted from the event.

1 Name

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2 Position

3 Familiar with sound systems?

No

Yes

4 Contact Details

PART H Mitigating Measures

1 Are there any other noise mitigating measures proposed to reduce the affect on surrounding noise sensitive place (e.g. reducing concert noise level as the evening progresses) ?

PART I Site Plan

1 Provide a detailed site plan of the event including but not limited to:

- Stages and orientation of stages
- Mixer stage location (if applicable)
- Speakers set up including each location and direction
- Nearby residential areas
- Residential areas that received a letter drop notification
- Amenities
- Facilities

Please attach a site plan at the end of this application

PART J Declaration & Signature

I am aware that it is an offence to knowingly provide false or misleading information.

Name of Signatory

Position of Signatory *e.g. President, Secretary*

Signature and date

APPLICATION LODGEMENT:

Applications may be lodged as follows:

- By Email: ceo@bundaberg.qld.gov.au – scanned copy with signatures only
- By Post: Mail to Bundaberg Regional Council, PO Box 3130, Bundaberg QLD 4670
- By Fax: 07 4150 5410 – with signatures only
- In person: At your local Customer Service Centre between 8:15 am and 4:45 pm Monday to Friday
 - Bundaberg Administration Centre, 190 Bourbong Street, Bundaberg
 - Bargara Service Centre, 160 Hughes Road, Bargara
 - Childers Service Centre, 45 Churchill Street, Childers
 - Gin Gin Service Centre, 4 Dear Street, Gin Gin

OFFICE USE ONLY			
CUSTOMER SERVICE			
Customer Service Officer		Date	
ENVIRONMENTAL HEALTH SERVICES			
C & E Admin			
Register Number			