

# Plumbing application

If you are making a plumbing application, the following information outlines how you can work with Council to achieve positive outcomes in a timely manner. This will ensure all requirements are met, avoid potential delays and ensure applicants are aware of common inspection problems.

An application for a permit for plumbing and drainage and on-site sewerage work is properly made when it has satisfied the requirements under the Plumbing and Drainage Act 2018 (The PD Act). The PD Act states that all permit applications must be:

- Completed Form 1 and Form 7
- Site plan of the property
- Construction plans of the proposed development
- Hydraulic plans of the proposed development (if required)
- Commercial applications (A1 printed plans to be supplied)
- Soil test report
- Articulation report for soil classes H, E and P
- Percolation test (if required)
- On-site wastewater design (if required)
- Properties within the declared water and sewer services areas, a notification may be required showing the Notice to Service Provider application has been received by the Service Provider and approved
- If required, a Planning Development approval notification
- Payment of application fees (Tax Invoice will be issued to you once Application has been submitted)

An application is deemed to be properly made once the properly made requirements outlined above have been satisfied. The assessment process and timeframes for assessment will then commence. If successful a Plumbing Compliance Permit will be issued.

## Forms for the Plumbing and Drainage Act 2018

- **Form 1** - Permit work application for plumbing, drainage and on-site sewerage work
- **Form 2** - Application to amend a permit including an extension of time
- **Form 3** - Covered work declaration
- **Form 5** - A testing or commissioning report
- **Form 6** - Remote area compliance notice
- **Form 7** - Notification of responsible person
- **Form 8** - An on-site sewerage work declaration
- **Form 9** - Registration & report on inspection and testing of backflow prevention devices, registered air gaps and registered break tank
- **Form 11** - Service Report - Treatment Plant
- **Form 12** - Compliance Statement for specialised work
- **Form 14** - Compliance declaration

