

## **REGISTER OF DELEGATIONS – COUNCIL TO THE MAYOR**

Under section 257 of the Local Government Act 2009, **Bundaberg Regional Council** resolves to delegate the exercise of the powers contained within this Register to the Mayor.

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION/POLICY	ADOPTED BY COUNCIL	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
1.	Mayor	Power to decide the way in which the annual performance appraisal of the Chief Executive Officer is to be conducted.	Section 12(4)(d) Local Government Act 2009	Item G4 27-Jul-2021	Council to be briefed within 2 months after an exercise of this delegation.
2.	Mayor	Power to agree, in writing, to vary the conditions of employment (including remuneration) of the Chief Executive Officer.	Section 194(3) and (4)(b)  Local Government Act 2009 and clause 8.2 of the Chief Executive Officer Contract of Employment	Item G4 27-Jul-2021	Council to be briefed within 2 months after an exercise of this delegation.
3.	Mayor	Power to appoint a qualified person to act as the Chief Executive Officer during any vacancy in the position or any period when the Chief Executive Officer is absent from duty.	Section 195 Local Government Act 2009	Item G4 27-Jul-2021	
4.	Mayor	Power to appoint a chairperson of a committee.	Section 267(1) Local Government Regulation 2012	Item G4 27-Jul-2021	
5.	Mayor	Power to establish a Local Disaster Management Group for the local government area.	Section 29 Disaster Management Act 2003	Item G4 27-Jul-2021	
6.	Mayor	Financial delegation/authorisations:  Purchasing authority of up to \$16,500 subject to expenditure being within the approved budget.  Provision of a corporate purchase card with a transaction limit and monthly limit to be determined by the Chief Executive Officer, for business related expenses.  Authorisation of business related expenses for Councillors reimbursement and Chief Executive Officer corporate purchase card subject to expenditure being within approved budget.	Procurement Policy	Item G4 27-Jul-2021	In accordance with:  - Financial/Procurement Delegation Register; - Procurement and Contract Manual; and - Corporate Purchase Card Procedural Manual.